



## WORK INSTRUCTION

GOOD ENVIRONMENTAL PRACTICES FOR COMPANIES, COLLABORATORS AND SUBCONTRACTORS

IT P 10/01

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Dear collaborator, we appreciate that while you are at Club de Mar you can consider the following environmental recommendations, based on our Policy:

### SEPARATION OF URBAN WASTE

We have containers for selective separation of paper, cardboard and glass. At the Green Point we have properly designated containers in order to separate waste, therefore we request that you use these.

### SEPARATION OF DANGEROUS WASTE

The dangerous waste you may generate must also be separated from the regular waste. We have special containers at the Green Point for every type of waste: fluorescent lights and lightbulbs, batteries, aerosols, mineral oils and lubricants, empty chemical products, paint and solvents, oil filters, absorbents, oils and bilge waters, electric waste, flares and bulky objects.

Please, contact the Head of Maintenance, the Boatswain or the Head of Environment if you have any doubts about the separation of waste or the location of the Green Point.

### WORKS RESIDUES

We recommend that if you are carrying out works, it is necessary to have 2 containers to separate debris and the rest of the waste.

### USE OF CHEMICAL PRODUCTS

It is mandatory to use the adequate protection materials in order to manipulate chemical products -gloves or protective lenses or masks -, as long as the product's label recommend it so. Likewise, if you have to use chemical products, please send us a copy of the product's safety sheet in advance in order to prevent any possible accidents.

### SAVING OF WATER AND POWER

It is important to be aware of the necessity of preserving our natural resources. That is why we ask you to only use the necessary water and power to carry out any activity and avoid an excessive consumption.

### GENERATION OF NOISE AND EMISSIONS

We ask you to look after the maintenance of your vehicles, avoiding unnecessary noises and respecting the working hours, previously established for the tasks carried out in our facilities, out of respect for our clients, workers and the environment.